NGC Bocas Lit Fest Festival Accessibility Guide

The NGC Bocas Lit Fest Festival welcomes everyone to our Festival Villages and spaces. We will make every effort to accommodate children and adults with disabilities and take necessary steps to meet their requirements. This guide outlines the accessibility features and accommodations for all our venues.

Please contact our operations manager at maria@bocaslitfest.com for adults or children's programme manager at <u>storytelliing@bocaslitfest.com</u> for children; or call 48-BOCAS (482-6227) if you have any questions about this guide or accessibility at NGC Bocas Lit Fest events.

Venue Information

NGC Bocas Lit Fest Festival uses a range of venues. Our staff and volunteers will be happy to address any concerns you may have regarding noise, crowds, spaces or other issues.

The following venue information is correct at time of writing.

- NALIS, Hart and Abercromby St., Port of Spain, has wheelchair accessible toilets and elevators. Baby changing facilities are available.
- Upstairs Old Fire Station, NALIS, Hart and Abercromby St., Port of Spain, is wheelchair accessible and has an elevator. It is also a space of rest for persons with sensitivity to bright flashing lights, loud noises and activities.
- City Hall Auditorium, 2-4 Knox St., Port of Spain, is wheelchair accessible. T&T Sign Language translation services for the hearing impaired will be provided by the T&T Association For The Hearing Impaired on 25 & 26 April, from 10 am to 2 pm.
- The quality of the audio will be of a high standard, ensuring clear communication for the Sight Impaired.
- Children's Library, Storytelling Room, NALIS, Hart and Abercromby St. Port of Spain, is wheelchair accessible, and has accessible elevators, toilets and baby changing facilities.
- Children's Library, Main Room, NALIS, Hart and Abercromby St., Port of Spain, is wheelchair accessible, and has toilets, elevators and baby changing facilities available.
- Children's Library, Workroom, NALIS, Hart and Abercromby St, Port of Spain is wheelchair accessible and has toilets, elevators and baby changing facilities available.

Disabled people who need to bring a personal assistant are encouraged to contact us using the contact information above. If you require a space or a specific seat to accommodate your needs please request this.

We will have Trinidad & Tobago Sign Language Interpreters provided by the Association For The Hearing Impaired for selected events in the NGC Children's Bocas Lit Fest.. Please refer to our Festival Guide to see where this is indicated. We offer limited captioning and audio description on Friday 26 April at Old Fire Station and on Sunday 28 April in the Storytelling Room, Children's Library.

Arrival Guide

Upon arriving at the venue, our Wellbeing Team, wearing purple lanyards, will be happy to guide you to your seat and to any other facilities.

We are happy to provide early entrance options if audience members need to avoid crowds. Please contact us at storytelliing@bocaslitfest.com or 48-BOCAS (482-6227).

Medical Requirements

We welcome audience members who need to manage a medical condition, to bring medicines, food, drink, or necessary medical equipment with them.

Red Cross First Aid Officers will be on hand at City Hall, Port of Spain on Thursday 25 and Friday 26 April. In an emergency, please contact a Wellness Team member (with purple lanyard) who will proceed to contact a First Aid Officer.

If you have needs that have not been addressed in this guide please contact us at 48-BOCAS (482-6227).